

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

May 9, 2022

Jr.-Sr. High School Auditorium

COVID-19 physical distancing guidelines were followed.

Unapproved
MINUTES

Please note correction-Item #9

REGULAR MEETING – The meeting was called to order at 5:30 p.m. by President Kelly Milkowich, followed by the Pledge of Allegiance.

MEMBERS PRESENT – Kelly Milkowich, President; Sandra Young Klindt, Vice President; Natalie Hurley; Albert Romano, Jr.; Tiffany Orcesi; Jamie Lee

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Kathaleen Beattie, Director of Student Services; David Ramie, Principal Jr.-Sr. High School; Laurie Nohle, Principal Dexter Elementary; Joseph Watson, Director of Facilities; Michael Parobeck, Network Administrator; William Shepard, Interim Assistant Transportation Director; Faculty; Students; Community Members

A. APPROVAL OF AGENDA

Motion for approval by Sandra Young Klindt, seconded by Natalie Hurley, with motion approved 6-0.

B. PRESENTATIONS – None

C. PUBLIC COMMENT REQUESTS – Public comments were received from Jason Hamilton – Daniel Hodge – Natalie Sheen

D. CONSENT AGENDA

A motion for approval of the following as listed under the CONSENT AGENDA is made by Tiffany Orcesi, and seconded by Natalie Hurley, with motion approved 6-0.

1. Approval of Minutes as listed:
 - April 6, 2022 – Regular Meeting
 - April 28, 2022 – Special Meeting
2. Approval of Buildings and Grounds Requests as listed:
 - BGP athletic field – April 18-June 21, 2022 from 5:00 p.m. to 8:00 p.m. various dates/times – Lady Lions / Girls' Youth Lacrosse
 - DEX athletic field – April 19-July 5, 2022 Tuesdays & Thursdays from 6:00 p.m. to 7:30 p.m. – Boys' Youth Lacrosse
 - JSHS parking lot – May 7, 2022 from 1:00 p.m. to 2:00 p.m. – Fitzgerald family
 - JSHS auditorium – May 19-20, 2022 from 3:00 p.m. to 9:00 p.m. – Watertown YMCA – Dance recital
3. Approval of Conferences and Workshops as listed:
 - Kelly Milkowich – NYSSBA Live Virtual Superintendent Evaluation Workshop – April 22, 2022
 - Tiffany Orcesi – NYSSBA Live Virtual Superintendent Evaluation Workshop – April 22, 2022
 - Barbara J. Case – JLSBA Annual Dinner Meeting – May 16, 2022 – Lowville, NY
 - Lisa K. Smith – JLSBA Annual Dinner Meeting – May 16, 2022 – Lowville, NY
 - Sandra Young Klindt – JLSBA Annual Dinner Meeting – May 16, 2022 – Lowville, NY
 - Natalie Hurley – JLSBA Annual Dinner Meeting – May 16, 2022 – Lowville, NY
4. Approval of Conferences and Workshops as per *My Learning Plan* Report
5. Approval of Financial Reports / Warrants – February 2022

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

1. Comments / Information shared by Board Members – Information was shared regarding the virtual Superintendent Evaluation Training; Plans for a Board Retreat to evaluate the shared mission, self-assessments, and Board goals.
2. Staff Member Reports

Items for Board Information/Discussion

3. Board Information – Results of voting held on Thursday, April 28, 2022 for the 2022-2023 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and the election of members to the Jefferson-Lewis BOCES Board of Education:
 - Approval of the 2022-2023 Administrative Budget Voting Yes: 18 / Voting No: 0
 - Members elected to serve three year terms of office to commence July 1, 2022:
 - Ms. Jennifer L. Jones Votes received - 18
 - Mr. Michael J. Kramer Votes received - 18
4. Board Information – NYSSBA Resolution Kit and Survey Results 2022
5. Board Information - Preliminary tenure appointment recommendations are being made, with Board approval scheduled for the June 13, 2022 meeting. At that time the Board of Education will celebrate with those being awarded tenure, as well as family members who will be invited to share in the achievements of our faculty members. We will adjourn to the lobby to share refreshments and celebration.

Items for Board Discussion / Action

6. Board Discussion – Assistant Principal / Dean of Students – Following discussion the Board came to consensus to move forward with accepting applications. The position should be filled with the best person for the job.
7. Board Action – Policy Adoption
 - 2nd Reading / Adoption – ***Policy #5322 (as revised) – Mandatory Availability of Cell Phones***
Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 6-0.
8. Board Action – ***BE IT RESOLVED***, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the ***Inter-Municipal Cooperation Agreement for Legal Services*** through Jefferson-Lewis BOCES, in the amount of \$24,500 for the period of July 1, 2022 to June 30, 2023, and authorizes the Superintendent of Schools to execute the contract.
Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 6-0.
9. Board Action – ***BE IT RESOLVED***, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve ***Hearing Officer Services*** through the Office of Inter-Municipal Legal Services at Jefferson-Lewis BOCES, in the amount of ~~\$3,700~~ \$3,811 for the period of July 1, 2022 to June 30, 2023, to be billed through an approved CoSer subject to State aids reimbursement rates, and authorizes the Superintendent of Schools to execute the contract.
Motion for approval by Sandra Klindt, seconded by Natalie Hurley, with motion approved 6-0.
10. Board Action – Approval is requested to accept a ***donation from the Northern New York Community Foundation / Safe Schools Endeavor grant*** in the amount of \$1250.
Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.
11. Board Action – Approval is requested for the ***General Brown Central School District to combine with the Immaculate Heart Central School District, (as host)***, for the purpose of athletic competition, pending the approval of NYSPHSAA Section III, to compete in the sport of ***Boys’ Hockey*** at the Varsity level for the ***2022-2023 school year, provided COVID-19 restrictions are conducive to this request.***
Motion for approval by Tiffany Orcesi, seconded by Sandra Klindt, with motion approved 6-0.
12. Board Action – Approval is requested for ***Aurora Jarvie and Sage Davies*** to participate ***with the South Jefferson Central School District Swim Team for the 2022-2023 season***, contingent upon the parents signing a statement releasing General Brown Central School District from all liability, transportation and equipment costs, any other fees where applicable, and ***provided COVID-19 restrictions are conducive to this request.***
Motion for approval by Albert Romano, seconded by Tiffany Orcesi, with motion approved 6-0.
13. Board Action – Adoption of the following ***Resolution for Lead Evaluator of Principals:***
WHEREAS, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan

for certification as **Lead Evaluator of Principals**, therefore, **BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Principals:**

- Barbara J. Case (4/27/2022)
- Lisa K. Smith (4/27/2022)

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0.

14. Board Action – Approval is requested for the **Committee on Special Education Reports**
 Motion for approval by Tiffany Orcesi, seconded by Sandra Klindt, with motion approved 6-0.

F. ITEMS FOR BOARD ACTION – PERSONNEL

15. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the appointment of **Paul Mendez**, as **School Resource Officer**, effective July 1, 2022, at an annual salary of \$35,000 as per agreement.
 Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 6-0.

16. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to enter into an agreement with **Paul Mendez**, to serve as the District’s **School Resource Officer**, and that the Board of Education authorizes Mr. Mendez to carry a firearm while on duty, and that this Resolution shall serve as written authorization to do the same.
 Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 6-0.

G. ITEMS FOR BOARD ACTION – PERSONNEL continued

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0.

17. Board Action – Retirements: None

18. Board Action – Resignations:

| Name | Position | Effective Date |
|---------------------------|----------------------------|----------------|
| Amber Buckingham | Teacher Aide | 04/27/2022 |
| Melissa Schillinger | 5-Hour Food Service Helper | 06/25/2022 |
| MaryAnn Lanham-Livingston | 4-Hour Food Service Helper | 05/21/2022 |

19. Board Action – Appointments:

| Name | Position | Annual Salary or Rate of Pay | Probationary or Tenure Track Appt. (if appl.) | Effective Date |
|-----------------------|---|--|---|---|
| Rachel M. Skipper | Elementary Teacher | Salary correction: "\$54,165" annually | unchanged | unchanged |
| William E. Shepard | Correction: Interim "Assistant" Transportation Director | unchanged | n/a | unchanged |
| Julie S. Grieco | Substitute Teacher Aide | \$13.20 per hour | n/a | Emergency appointment effective: 04/28/2022 |
| James A. Beyor | Head Custodian | \$21.10 per hour | Provisional appointment | Emergency appointment effective: 05/02/2022 |
| Quinn K. Peters | Cleaner | \$13.20 per hour | n/a | Emergency appointment Effective: 05/03/2022 |
| Marina Spadaccini | Teacher Aide | \$13.20 per hour | n/a | 05/10/2022 |
| Melissa L. Watson | Substitute Teacher Substitute Teacher Aide | \$95 per day \$13.20 per hour | n/a | 05/10/2022 |
| Kimberlee M. Matraw | Substitute Teacher | \$95 per day | n/a | 05/10/2022 |
| Christopher M. Snider | Cleaner | \$13.50 per hour | n/a | 05/24/2022 |

| | | | | |
|---------------------|--------------------------------|------------------|-----|------------|
| Melissa Schillinger | Substitute Food Service Helper | \$13.20 per hour | n/a | 09/01/2022 |
|---------------------|--------------------------------|------------------|-----|------------|

H. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

20. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- Julie S. Grieco – Substitute Teacher Aide
- James A. Beyor - Custodial
- Melissa L. (Shoemaker) Watson – Substitute Teacher
- Quinn K. Peters – Custodial
- Christopher M. Snider – Custodial
- Kimberlee M. Mattraw – Substitute Teacher

Motion for approval by Sandra Klindt, seconded by Natalie Hurley, with motion approved 6-0.

I. SUPERINTENDENTS’ REPORTS

- 21. Assistant Superintendent Smith presented budget information during the Annual Meeting-Budget Hearing.
- 22. Superintendent Case shared the successful re-configuration of staging buses at Brownville Glen Park Elementary. Leadership will be revisiting emergency plans, and will also look to improve bus staging at other buildings as well.

J. CORRESPONDENCE & UPCOMING EVENTS

- 23. Correspondence Log

K. ITEMS FOR NEXT MEETING

- 24. *Tuesday – May 17, 2022 - Annual Budget Vote/Election* will be held in the gymnasium of the Jr.-Sr. High School – Noon-8 PM
- 25. *Monday – June13, 2022 – Regular Meeting* will begin at 5:30 p.m. in the auditorium of the Jr.-Sr. High School

L. MOTION FOR ADJOURNMENT for Annual Meeting / Budget Hearing at 6:00 p.m.

26. A motion was requested to adjourn the regular meeting to begin the Annual Meeting. The regular meeting will reconvene immediately following the Budget Hearing.

Motion for adjournment by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0. Time: 6:00 p.m.

27. A motion was requested to reconvene the regular meeting.

Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 6-0. Time: 6:30 p.m.

M. PROPOSED EXECUTIVE SESSION

28. **A motion was requested to enter executive session** for the discussion of the performance history of eight individuals, and the discussion of a potential specific legal matter.

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0. Time 7:23 p.m.

N. RETURN TO OPEN SESSION

29. **A motion was requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Sandra Klindt, seconded by Natalie Hurley, with motion approved 6-0. Time 9:29 p.m.

O. MOTION FOR ADJOURNMENT

30. **There being no further business or discussion**, a motion was requested adjourn the regular meeting.

Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 6-0. Time 9:29 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated May 9, 2022